

## Cupertino Hills Rules and Regulations

**Per CHSRC Bylaws:** A member shall be an adult person of good moral character who, after proper application, has been duly approved as acceptable to membership by the Board of Directors as hereinafter set forth in these Bylaws, and who holds a properly executed and delivered Certificate of membership. Such membership shall entitle the member, his or her spouse, and their unmarried children and all other dependents permanently living at the home of the member, to all privileges of membership. Family membership shall mean the above, and the privileges of the same shall not include any person other than above set forth, save and except that for good cause shown the Board of Directors may, in its absolute discretion, as to any particular family circumstance, extend the privileges of membership to such other person or persons permanently residing in the member's household as it deems advisable or necessary under the circumstances of each particular case.

Members are requested to read the Club rules and explain them thoroughly to their children.

- Facility Hours: Outdoors, 7:00 am to dusk (one hour after sunset); Activity Center, 11:00 am to 9:30 pm.
- Cupertino Hills Swim and Racquet Club is a smoke-free facility. Smoking is not allowed on the premises.

When the pool is open, please note the following: If you use the pool when a guard is not on duty, it is YOUR responsibility to lock the gate after you enter/leave the pool area. Adult members should bring their key in order to swim during off hours. Lifeguards will guard as many hours as Rommy can schedule them.

### General Rules

### Guest Privileges

### Activity Center Rules

### Member-Hosted Party Guidelines

### Pool Rules

### Tennis Court Rules

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## General Rules

1. The Club **manager/senior lifeguard** shall be responsible for management of Club facilities and for enforcement of all Club rules. He/she **shall have the authority**, when necessary, **to deny any violator the use of the facility for that day**. Additional restrictions may be imposed on chronic violators as provided in the Bylaws.
2. **The member** of record, whether present or not, **is responsible for the conduct** of his or her family and guests at all times. Members shall be responsible for seeing that all of their guests are advised of all rules, regulations, and pool procedures.
3. **No petitions, subscriptions, papers, etc. shall be circulated** on the Club premises; nor shall solicitation of funds for any purpose be made except by Board approval.
4. **Children twelve years of age, and younger, must be accompanied and supervised by an adult.** The Club Manager, upon a child's qualification in swimming, water safety, and personal conduct, may make a waiver on the minimum age limit. This privilege may be revoked.
5. **No pets** are permitted on the Club premises.
6. Alcoholic Beverages:
  - a. **No alcoholic beverages will be sold on the Club premises. (Use permit condition)**
  - b. Consumption of alcoholic beverages will be allowed on
  - c. Club premises as long as this privilege is not abused.
  - d. Consumption of alcoholic beverages to excess is strictly prohibited.

- e. This privilege is for those members 21 years of age or older.
- f. Rules b through d will be revoked if enforcement problems occur.
- 7. Speed limit on access road and on Club grounds is 5 MPH.
- 8. Parking: Members are to park their cars on Club property in areas designated. This should be done to avoid congestion on Rae Lane and around adjoining homes. Bicycles must be parked only in the designated area.
- 9. Members may be required to show suitable identification.
- 10. No loud speakers, radios, or amplified sound equipment shall be used on the Club premises, with the exception of equipment used when announcing at swim meets.
- 11. Club hours will be posted on premises and in the Newsletter.
- 12. Arrangements for special use of the Club facilities may be requested of the Board via the Club manager. Notice of such events will be posted at least one week prior to requested date.
- 13. Unauthorized entry on Club premises after closing hours will be subject to penalty.
- 14. Club members and guests shall use the Club facilities at their own risk. The Club is not responsible for any personal property or valuables.
- 15. All members must cooperate in keeping the Club premises neat and attractive. All trash, papers, etc. must be placed in containers provided for that purpose.
- 16. Use of the Club telephones: Members may use the breezeway telephone for calls of an urgent nature. The office telephone is for the use of Club personnel, but can be used by members with permission of Club personnel.
- 17. Club members or their guests are not permitted to provide teaching or coaching services at the Club which compete with services provided by the Club, including but not limited to swimming and tennis instruction. This excludes informal, unpaid coaching such as between family members, or team practices and drills. Members or their guests may not provide any services for compensation at the Club without approval of the Board of Directors, except as follows:
  - a. Services provided by babysitters as described under rule 1 of the Guest Privileges.
  - b. Services provided exclusively for that member's private party that do not violate any other provision of these Rules and Regulations or the Club Bylaws.
- 18. Amendments: The rules committee will consider rule changes if it receives from a member in good standing the proposed rule change in writing signed by ten other members.

## **Guest Privileges**

- 1. Guests include anyone at the Club not meeting the membership description above. An adult Club member must accompany all guests and a daily guest fee of \$3.00 must be paid for each guest, except as follows:
  - Babysitters will be permitted without charge and without being accompanied by the adult member when they are there to act as guardian for the children of members.
- 2. Upon entering the Club property, guests must be registered by the member in the guest clipboard. Upon entry, minor guests (under 18 years old) must provide a waiver signed by their parent or guardian releasing the Club from all liability for personal injury, property damage or loss. The waiver may be signed by the parent or guardian on the guest clipboard or provided by the parent or guardian in advance via email to the Club office.
- 3. Members shall be fully responsible for the conduct of their guests. Guests shall be subject to the same rules and regulations applicable to members.
- 4. Guests may be excluded, or the number of guests may be limited, at certain times, to prevent overcrowding of the Club facilities.
- 5. Guests leaving the Club wishing to return the same day must check out at the office to avoid an additional guest fee.
- 6. Families renting or leasing the home of a member in good standing may use the facility. Lessee must file membership form signed by member and by lessee.

## **Activity Center Rules**

1. All member-hosted parties require reservation by contacting the office via email or voicemail at least one week in advance. The fee for reserving the Activity Center is \$25.00. Guest fees for non-member attendees will be \$3.00. Members are limited to one reservation per month. Reservations for the activity center are made on a first-come basis through the Club manager. A calendar will be posted in the office window with starting and exiting times indicated on the calendar. Reservation times are 11 AM-4 PM (cleaned up by 4 PM) or 4 PM-9:00 PM (cleaned up by 9:30 PM).
2. The activity center may be used only during the hours the Club is open. The manager will post these hours. A member reserving the Activity Center may borrow a key for an evening. This member is responsible for the proper care of the Activity Center and grounds around the building.
3. Activity center must be left clean and ready for the next use (at least as clean as the member found it). A cleaning checklist will be provided. Remove all personal belongings and store Club equipment. Trash must be taken to the dumpster and all bag liners replaced. Sweep and/or mop the floor. Cleaning checklist and key must be returned at the end of the party through the office mail slot.
4. Children under 18 must be accompanied by an adult.
5. Only one group may reserve the activity center at a time.
6. Parties are limited to no more than 49 people, of whom no more than 30 may be guests, with a limit of 15 swimmers.
7. All guests must be signed in on a guest sign-in sheet; reserving member will ensure that all guests are signed in on the sheet and will return the sheet to the Club manager. A signed waiver for each guest must be completed and provided to the Club manager prior to the event.
8. The Weber barbecues must stay outside the building.
9. No candles are allowed inside the activity center.
10. Consumption of alcoholic beverages to excess is strictly prohibited.
11. No loudspeakers, radios, or amplified sound equipment shall be used on the Club premises, with the exception of equipment used when announcing at swim meets.
12. Activity center reservations include the activity center and the patio area just west and north of the building (playground equipment side and side toward the baby pool and pump room). The reservation does not include the patio on the east side of the building or the tennis steps or tennis courts.
13. Inflatable structures such as bounce houses and slides are prohibited.
14. Violations of Activity Center rules and party guidelines will result in a warning; repeated violations will result in further action by the Board.

## **Member-Hosted Party Guidelines**

1. Parties share the facilities with the Club membership and party attendees should be respectful of other club members using the facilities.
2. Members can reserve an area for a private party no more than one day per month. Parties of 10 or more require reservation with the Club manager.
3. The upper pool patio will be divided into two areas. Facing the golf course with your back to the pool - the area to the left can be reserved any day of the week for party use. Reservation times are 11 AM-4 PM (cleaned up by 4 PM) or 4 PM-9:00 PM (cleaned up by 9:30 PM). The right side will be for members to use without advance reservations.
4. Party size must be limited to 30 guests, with a limit of 15 swimmers. An exception to this is school parties held during school hours, which are limited to 50 attendees, with a limit of 25 swimmers in the pool at the same time. School parties must be sponsored by a Club member. The party pays for lifeguards, one per 20 children with a four-hour minimum charge, and guest fees at \$3.00 per non-member. Teacher and adult chaperones are admitted at no charge.

5. No large inflatables or other large equipment shall be brought in for a private party.
6. The member hosting a party will be provided with a guest sign-in sheet prior to the party and will ensure that all guests are signed in on the sheet. The completed sign-in sheet will be returned to the Club manager. A signed waiver for each guest must be completed and provided to the Club manager prior to the event.

### **Cupertino Hills Pool Rules**

1. Lifeguards have complete authority in the pool area. They will enforce all pool and pool side rules.
2. Juniors (under 18) must be accompanied by an adult when swimming if no lifeguard is on duty.
3. An indemnity release form must be on file for anyone swimming if no lifeguard is on duty.
4. Children who cannot swim, regardless of age, must be accompanied by an adult at pool side.
5. Swimming is not permitted if you are wearing bandages, have any infection, or have any open sores.
6. Only one person is to be on the diving board at a time. There shall be no unnecessary springing while on the board, nor will jumping or diving off the sides of the board be permitted.
7. Abusive use of the safety ropes is prohibited.
8. No swimming or loitering in diving area.
9. Balls, toys, flotation devices, etc. will be permitted in the big pool only at the lifeguard or manager's discretion. Water toys may be permitted in the baby pool.
10. Shouting games and body contact games are not permitted during general swimming.
11. The baby pool is to be used only by those young children who cannot swim, 7 years of age and younger. Others will be admitted to the baby pool only at the discretion of the lifeguard. There must be an adult member present at the training pool at all times when it is occupied.
12. Small children in diapers must wear a clean diaper and plastic pants while in the pools.
13. Do not talk unnecessarily to the lifeguard. His/Her attention must be undivided to assure your safety.
14. The first 15 minutes of every hour will be reserved for adult swimming, if requested.
15. Food, beverages, and chewing gum are NOT permitted on the concrete 6 to 8 feet within the immediate pool area.
16. Breakable containers are prohibited in the fenced pool area.
17. No running, pushing, rough-housing, or horseplay in the pool area will be allowed.
18. No changing of clothing except in the restrooms.

### **General Tennis Rules and Regulations**

1. All guests must be signed in upon entering the Club. The sign-in sheet is located on the clipboard in the breezeway. Guest fees are \$3.00. Guests are not allowed on the courts unless they are playing with a member or are having a lesson with the Club pro.
2. Players must wear proper tennis attire. This is defined as tennis shoes (with non-marking soles) and commonly accepted tennis clothing.
3. Courts may only be used for playing tennis. To prevent damage to courts and court equipment misuse is prohibited.
4. Children under the age of 14 must be supervised by an adult.
5. The use of excessively loud and/or profane language is prohibited.
6. Court usage is limited to 90 minutes (singles or doubles) when a member is waiting. Players practicing alone or with the ball machine are limited to 30 minutes when a member is waiting.
7. Players have the right to complete the game in progress before relinquishing the court when their time is up (not to exceed 10 minutes).
8. Players who intend to sign-up for more play must first finish out their initial time.

## **Court Priorities**

1. Courts #1-5 are open and available for play on a first come basis, except for scheduled USTA and Interclub matches (see calendar). Court #6 is a teaching court and must be made available to the pro for lessons.
2. If a court is available, sign your name and the time you took the court (under the appropriate number) on the blackboard. The blackboard and the official clock are located at the entrance of the alley dividing the courts.
3. Failure to sign in on the board results in the presumption that the allotted time has expired and the court must be yielded to waiting players.
4. If all courts are in use, sign your name on the waiting list section of the blackboard. When a court becomes available erase your name and sign in the time on the court box.
5. Waiting players have the responsibility to notify players on the court when their time has expired.

## **USTA Usage**

1. USTA match reservations are restricted to courts 1-3, and include time to warm-up and finish all matches.
2. On USTA match afternoons, courts 4-6 shall not be used for USTA warm-ups or matches.
3. If there are two home matches in one day, the first team must call for 10 point tie-breakers on all courts.
4. It is the USTA captain's responsibility to inform his/her own team as well as the opposing team of the rules.